

RUSD Reopening School Safety Plan 2020-21

Reopening Schools Plan 2020-2021

Developed June/July 2020

Last modified 9.11.2020

The guidelines used to establish this plan are in compliance with the Marin County Public Health [Guidelines](#) released on June 18, 2020/revised August 12, 2020, for the safe return to classroom instruction.

**All actions and protocols are subject to be changed/modified as the situation evolves.*

| SCHOOL SAFETY ACTIONS & PROTOCOLS | |
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| Guidelines | Actions and Protocols |
| <p>Stable Classroom Cohorts Guideline # 11, 14, 30</p> | <ul style="list-style-type: none"> A. Students are assigned to a stable classroom cohort that will be maintained throughout the day. B. Students will attend recess and lunch with their class and not mix with students in other classrooms. C. Teachers, including specialists, will be able to rotate into the cohorts they serve (in-person or virtually), students remain in classrooms. D. Staff will use a QR code when entering and leaving classrooms or common spaces to aid in contact tracing. |
| <p>Arrival and Departure on Campus Guideline # 2, 6, 9, 15, 16, 30</p> | <ul style="list-style-type: none"> A. Staggered start and dismissal schedule have been created to support physical distancing practices. B. K-5 siblings at the same school are assigned to the same start and dismissal times; Del Mar students assigned by grade level. Schools will collaborate to accommodate assigning of schedules for families who have children at multiple schools. C. It is unlikely that buses will transport students until a time that permits cohorts to mix. D. Cohorts are assigned to a specific and consistent entry/exit gate. E. Parents and/or caregivers, who transport or walk/ride bikes with their child to school, will wait outside campus until their child's health screening is complete. For students who walk/ride bikes independently, parents or an emergency contact must be available to pick up the student immediately if they have a fever of 100.4 or greater or exhibit signs of COVID-19. F. Parents and/or caregivers will adhere to physical distancing and wearing masks when picking up/dropping off students. G. Physical distancing markings will be visible on the ground at all entry/exit gates. H. Non-essential visitors will be limited, and visitors and essential workers will adhere to all posted health and safety guidelines when entering the front office. The number of visitors and visiting essential workers allowed in the office will be limited and posted at the door. I. A designated time will be established for late arrivals in order to prevent the mixing of stable cohorts. |

**Health and Safety
Protocols**

Guideline # 2, 3, 4, 5, 7, 8,
9, 15, 17, 18, 23, 24, 25, 30

- A. Daily home health screenings will take place. [Staff](#) and [students](#) will conduct health screenings each morning before leaving home by taking a quick survey through Actionaly
- B. Students and staff who are ill are expected to stay home and will not be allowed on campus.
- C. Protocols will be established and communicated by our Nurses in collaboration with Marin Public Health to provide guidance to parents about when their children are ill, when they need to stay at home, and when they can return to school.
- D. Students entering campus will have their temperature taken at their designated entry point (may reconsider the step based on 7.23.2020 CDC guidance). Following the screening, students will be walked to class in their cohort.
- E. Staff testing will follow Marin County COVID-19 protocols and be tested prior to the start of the site-based classroom instruction, and then no less than every two months thereafter.
- F. Students may be tested with appropriate parental permissions obtained in advance.
- G. Students and staff will follow hand washing protocols, schedules and procedures in which they have been instructed.
- H. Face coverings will be used at all times by staff and students, and they will be trained accordingly. The district will provide each person with 2 cloth face coverings and have disposable face coverings available for individuals who arrive at school without one.
- I. Training will be provided to all staff and students in personal safety practices.
- J. The Principal will be the primary site-based point of contact and assistant principal at Del Mar. The Nurses will be the secondary contacts at Reed and Bel Aire with Public Health. These persons will serve as liaisons to Public Health and their contact information is identified in the Site-Specific Protection Plan.
- K. Staff may use face shields when instructing students from a distance of 6 feet or greater.
- L. Staff will use a face mask when physical distance is less than 6 feet, or they are in outdoor areas.
- M. Each site has a designated quarantine area for individuals who begin to exhibit symptoms of COVID-19. A parent or emergency contact will be provided information on picking up the child while remaining in their car. Students must be picked up from school within 30 minutes.
- N. Walkway travel patterns have been established throughout the campus to mitigate contact amongst cohorts.
- O. Classroom teachers and supervisors will be provided with first aid kits, and instruction on how to use them to minimize student visits to the office.
- P. Teachers will walk students to the dismissal location (same as entry) and enforce physical distancing.

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| | <ul style="list-style-type: none"> Q. Intensive cleaning and disinfecting will occur daily with enhanced training for custodians. Regular disinfecting of frequently touched surfaces. R. Access to approved cleaning supplies will be in all classrooms and workstations. Well stocked and available PPE/EPE will be housed at each school. S. Students and staff will not be allowed to congregate in hallways as much as practicable. T. Large gatherings such as assemblies and field trips are currently prohibited. U. Staff workspaces will be 6 feet from other adults and students. |
| School Site Protection Plan Guideline # 30 | <ul style="list-style-type: none"> A. A School-Site Protection Plan has been developed reviewed by Marin Public Health and implemented at each school. This plan includes safety and preventative measures, as well as protocols to follow if someone tests positive for COVID-19. |
| Social Emotional Health | <ul style="list-style-type: none"> A. Staff will engage in focused SEL curriculum, instruction and activities to smooth the transition for students upon reentry and to address the anxiety they may have from being out of school for an extended period of time. B. Staff and psychologists will be available for students who demonstrate the need for emotional support. C. Videos on our communication platform may provide additional support prior to and during reentry. |
| Lunch and Recess Guideline # 11, 16, 17, 19, 20, 22, 30 | <ul style="list-style-type: none"> A. Recess and lunch will be held on staggered schedules that coincide with school start/dismissal times. B. All cohorts will use their designated outdoor space for lunch & snack, or in the classroom if there is inclement weather. C. All cohorts will use designated areas for recess. Locations may be rotated on a scheduled basis. D. Each cohort will have separate play equipment i.e. balls and supplies. E. Climbing structures will be closed. If they are opened, they will be disinfected after use. F. Choice lunch will be delivered to classrooms or designated areas. G. Lunch tables have a plexiglass protective barrier down the middle of the table if students face each other while physically distanced on the benches. H. Snacks and lunches, brought from home, will be kept in backpacks / totes. I. Students will not share food. J. Drinking fountains will not be used except for to fill water bottles. |
| Classroom Layout Guideline # 10, 13, 19, 21, 26, 27, 28, 30 | <ul style="list-style-type: none"> A. All students will have a designated seating area. B. Tables will be fitted with a plexiglass protective barrier (if desks are not used) to separate students sitting across the table. C. Windows and doors will remain open as weather permits to ensure adequate ventilation. RUSD HVAC systems meet the criteria recommended for students to return to classroom |

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| | <p>instruction. MERV11 air filters will be used in all of our HVAC systems, which exceeds recommendations from CDC.</p> <ul style="list-style-type: none"> D. Circulating fans will be used in all classrooms and shared spaces. E. Each cohort has a designated outdoor learning area. F. Outdoor space for instructional purposes will be maximized. G. Furniture is spaced to adhere to physical distancing guidelines. H. Students will be provided individual supplies, and at times when other classroom resources are shared, they will be cleaned between uses, and hands washed prior and after use. I. Students will use individually designated iPads. J. No sharing of materials between or amongst class cohorts. K. Non-classroom spaces such as gyms and MPRs can be used to support larger spaces for physical distancing with cleaning between cohort uses. |
| <p>School Office Guideline # 30</p> | <ul style="list-style-type: none"> A. Office desks will be fitted with plexiglass protective barriers. B. The number of office visitors, including staff, will be limited to maintain physical distance guidelines. C. Office personnel will develop protocols for using staff workroom and shared spaces. D. Up to date student and staff attendance tracking (ALMA for students; Frontline for staff) |
| <p>Shared Staff Space Guideline # 5, 10, 19, 30</p> | <ul style="list-style-type: none"> A. Masks are required in indoor shared spaces, and outdoor spaces unless more than 6 feet distance can be maintained. B. Physical distancing of 6 feet in all shared staff spaces. C. Disinfection/cleaning supplies will be stocked and readily available. D. Staff will be trained on proper disinfection guidelines. E. Staff are expected to disinfect shared high touch objects after use (refrigerator, microwave, etc.) F. An additional indoor and/or outdoor space for staff break rooms will be designated. |
| <p>Special Education and English Learners Guideline # 14, 19, 24, 30</p> | <ul style="list-style-type: none"> A. The Special Education department will review the needs of students with IEPs. B. Services will be provided to students using a push in and/or virtual model. C. Parent/caregiver meetings will be conducted virtually. D. The Special Education department will maintain contact with families regarding services. E. A speech and language pathologist will be assigned to Reed school and will also serve students remotely at Bel Aire. Some Bel Aire and all of Del Mar students will be served by Go2Speech. F. Students who receive services to support English Language acquisition and development will be provided those designated services through push in models and/or virtually. G. Plexiglass barriers will be used when teachers, nurses and psychologists must sit in closer proximity to students in order to conduct assessments. |

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| <p>Staffing Guideline # 5, 20, 21, 23, 24, 25, 30</p> | <ul style="list-style-type: none"> A. Each school will have a full-time long-term substitute teacher to cover for illnesses and supervision of students when needed. B. Additional temporary PE teacher hired at Del Mar to accommodate smaller cohort instruction. C. Two custodians will be assigned to days at each school to accommodate increased disinfecting/cleaning throughout the day. The third custodian will begin their shift earlier. D. A substitute nurse will be hired if a district nurse is out. |
| <p>Communication Guideline # 18, 30</p> | <ul style="list-style-type: none"> A. Staff will establish clear messaging around all new expectations, protocols and practices. B. Teachers will create videos and/or hold virtual meetings to welcome students and families before the start of school. C. Staff will create instructional videos to familiarize the school community with new protocols and procedures. D. Regular and ongoing communication and reminders about hygiene and safe behaviors, including videos, signage, etc. E. Staff will explore avenues to build school communities virtually. F. Parents will be encouraged to contact the school by phone, whenever possible, to avoid coming on campus. G. Parents, volunteers and visitors will not be allowed on campus to maintain stable cohorts and limit the number of people on campus. |
| <p>Campus Facilities Guideline # 5, 30</p> | <ul style="list-style-type: none"> A. The campus will be divided into designated areas for recess/lunch periods. B. An isolation area is designated at each school for individuals exhibiting symptoms of COVID-19. C. Facilities cleaning protocols/schedules will be implemented in all work and classroom areas including isolation areas. D. Facilities and Maintenance staff have been trained in COVID-19 cleaning procedures and protocols through Keenan and Associates. E. Safety signage will be posted throughout the campus and in classrooms. F. Ten portable handwashing stations will be distributed throughout each campus and schedules will be developed for cohorts to use them in addition to the sinks in their classrooms/restrooms. G. Cleaning supplies will be well stocked and available in classrooms and throughout campus. H. All disinfecting chemicals have been approved by the CDC for use against COVID-19. I. Each school has 2 electrostatic sprayers for disinfecting classrooms and offices at the end of each day. J. Enhanced cleaning machines have been purchased for each school to disinfect restrooms. K. Each school has 5 touchless hand sanitizer dispensers on stands. L. Hand dryers have been replaced at each school. |

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| | <ul style="list-style-type: none"> M. Paper towel dispensers have been replaced to accommodate touchless access. N. Signage to remind individuals to wash hands for at least 20 seconds and maintain physical distancing. O. Tents have been ordered to provide additional covered space for students to use outdoors. P. Foot pulls have been installed on doors to provide for a touchless option when opening doors. |
| <p>Volunteers and outside visitors Guideline # 29, 30</p> | <ul style="list-style-type: none"> A. Visitors will adhere to physical distancing practices when entering the front office. B. Visitors will not be permitted to enter the school campus beyond the front office. C. On-campus parent and/or community volunteers will not be utilized until further notice. D. Choice Lunch will be received and distributed by staff. |