

REED UNION SCHOOL DISTRICT POSITION DESCRIPTION
SCHOOL NURSE

I. General Description of Position

The school nurse will be responsible for health appraisals and necessary referrals of students. The appraisals must include evaluation of students' health records for the mandated requirements (immunizations, vision, hearing, and scoliosis testing), health counseling, and supervision of emergency care. The school nurse will act as a liaison to community agencies and medical care facilities regarding student health care problems.

II. Primary Responsibilities:

Direct nursing services:

- provides screening services (hearing, vision, and/or scoliosis)
- follows up on problems identified during screening and helps access direct health care
- maintains a list of students with major health conditions and provides updates to faculty
- assesses student immunizations for compliance with state mandate
- monitors medications being given at school
- provides consultation for emergency care and supervision of care when on site
- identifies communicable diseases and refers to medical provider when on site
- maintains health records on all students
- responds to classroom teachers' concerns about student health
- makes home visits as appropriate
- provides developmental and current health information on students considered for enrollment in special education classes and attends special education meetings, as necessary.

Counselor/Advisor

- provides individual health counseling to students and staff
- provides medical crisis counseling to students, families, and staff
- works with students who have medical problems
- works with multi-problem families

Planner and Coordinator

- acts as liaison between student, the family, doctor and teachers for major health problems
- refers students and their families to community resources
- establishes and maintains first aid policies and procedures

III. Within the Scope of the School Nurse Additional Responsibilities
May Include:

Counselor/Advisor

- identifies and refers drug abusers
- identifies and refers students who are victims of child abuse and neglect

Planner and Coordinator

- monitors school plans for communicable disease control
- coordinates services for handicapped students
- participates on school committees which deal with students having special education needs or academic difficulties helps obtain home teacher for ill students
- identifies and monitors students for either modified or adaptive physical education classes
- identifies and eliminates health hazards
- participates in development of a school or district disaster plan

Health Educator

- plays active role in health education
- may participate in classroom alcohol and drug education
- conducts inservice for school faculty
- provides health related inservice programs for parents
- participates in developing curriculum for all health education classes in the school district including family life

Other Professional Roles and Activities

- assumes responsibilities for professional growth through continuing education
- plans and presents special projects such as a health fair, blood drive and dental screening
- serves as master nurse or preceptor for school nurse credential candidates or undergraduate nursing students interested in school nursing
- may participate in budget planning for the health program
- participates on district committees such as the safety committee and the disaster committee